



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

December 18, 2012

28 December 18, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
DEANE DANA FRIENDSHIP PARK OBSERVATION STATIONS PROJECT
APPROVE CAPITAL PROJECT, PROJECT BUDGET
AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 77148
(FOURTH DISTRICT) (4 VOTES)**

SUBJECT

Approval of these actions will authorize the Internal Services Department to procure labor that exceeds its delegated authority and; authorize the Director of Parks and Recreation to execute a deed restriction to comply with requirements of a grant from the State Nature Education Facilities Program Act of 2006; and approve an appropriation adjustment to allow the Department of Parks and Recreation to implement the Deane Dana Friendship Park Observation Stations Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Deane Dana Friendship Park Observation Stations Project categorically exempt from the California Environmental Quality Act because the proposed Project consists of construction of small new structures and signage and for the reasons stated in this letter and in the record of the Project.
2. Approve the proposed Deane Dana Friendship Park Observation Stations Project, Capital Project No. 77148, with a budget of \$179,000.

3. Approve the appropriation adjustment in the amount of \$179,000 to appropriate grant funds from the State Nature Education Facilities Program Act of 2006 for the proposed Deane Dana Friendship Park Observation Stations Project.
4. Authorize the Internal Services Department, as the Purchasing Agent for the County, to proceed with the acquisition of materials and installation services.
5. Authorize the Department of Parks and Recreation to implement the proposed Deane Dana Friendship Park Observation Stations Project in coordination with the Internal Services Department.
6. Approve the deed restriction requirement of the grant funds and delegate authority to the Director of Parks and Recreation, or his designee, to execute the deed restriction which will restrict the use of the Deane Dana Friendship Park property to uses consistent with the grant purposes.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Deane Dana Friendship Park Observation Stations Project (Project) exempt from the California Environmental Quality Act (CEQA), approve the proposed Project and an appropriation adjustment, and authorize the Department of Parks and Recreation (Department) to implement the proposed Project. Additionally, approval of the recommended actions will authorize the Director of Parks and Recreation (Director) to execute a deed restriction (Restriction) as required by the State Nature Education Facilities Program Act of 2006. The Restriction will limit uses of the Deane Dana Friendship Park Property (Property) to those consistent with the purpose of the grant, which is to fund construction of two observation stations, with interpretive signage, to allow visitors to view wildlife and natural habitat.

The proposed Project located at Deane Dana Friendship Park and Nature Center in the City of San Pedro, will include two observation stations with decks (each less than 150 square-feet in area), deck railings, shade structures, benches, high-powered viewing scopes, and interpretive signage. These stations will allow visitors to interpret and observe the restored Coastal Sage Scrub habitat, the federally endangered Palos Verdes Blue butterfly, and the federally threatened California Gnatcatcher. In addition, one of the stations will comply with accessibility guidelines of the Americans with Disabilities Act (ADA).

Procurement of the Deane Dana Friendship Park Observation Stations (Observation Stations), including the shelters, benches, high-powered viewing scopes, and signage, falls within the authority of the Internal Services Department (ISD), the County's Purchasing Agent (Purchasing Agent), as a commodity acquisition. However, due to

the specialized nature of the material, installation, and applicable building codes, the installation labor cost may exceed ISD purchasing authority. Therefore, the Board's approval is required for ISD to proceed with this aspect of the proposed Project.

The Department's Regional Facilities Agency staff will direct and manage the proposed Project and perform services to supplement the proposed Project's installation and maintenance.

Implementation of Strategic Plan Goals

The recommendations support the Board-approved County Strategic Plan Goals of Operational Effectiveness (Goal 1) by enhancing recreational opportunities that benefit County residents.

Green Building/Sustainable Design Program

Portions of the proposed Project will support the Board's Green Building/Sustainable Design Program by implementing elements and provisions such as scale reduction to minimize visual impact and construction disturbance of the natural environment; utilization of existing trails to minimize site grading; selection of sustainable and durable building materials; and implementation of a waste management and recycling program during construction.

FISCAL IMPACT/FINANCING

The total proposed Project cost including plan check, County services, and construction is estimated at \$179,000. The proposed Project Schedule and Budget Summary are included in Attachment I.

Approval of the attached appropriation adjustment (Attachment II) will appropriate \$179,000, in grant funds from the State Nature Education Facilities Program Act of 2006 (Proposition 84), to fund the proposed Project. Upon the Board's approval of the appropriation adjustment, sufficient appropriation will be available for implementation of the proposed Project.

Operating Budget Impact

Based on the proposed Project description, the Department anticipates ongoing costs of approximately \$2,000 for maintenance supplies, materials, and survey consulting. The Department will work with the Chief Executive Office to confirm the appropriate level of funding and request ongoing funds in its Fiscal Year 2013-14 New Facilities request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed Project's funding source, a grant from the State Nature Education Facilities (NEF) Program Act of 2006 (Proposition 84), a chapter of the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84), requires a deed restriction on awarded projects. The intent of the deed restriction is to ensure that properties improved or acquired with grant monies are used for purposes consistent with the grant and must remain in effect for 20 years after completion of the project.

The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contracts.

Contracts awarded under the proposed Project will comply with the Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, and revised on December 15, 2009, Civic Art fees do not apply to the proposed Project as the proposed Project is less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the CEQA. The proposed Project, which consists of construction of two Observation Stations with decks, deck railings, shade structures, benches, viewing scopes, and the placement of interpretive signage, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15303(e) and 15311(a) of the State CEQA Guidelines and Classes 3(b) and 11(d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Project involves construction of small new structures and the placement of signage. The proposed Project will not impact an environmental resource of hazardous or critical concern designated by a federal, state, or local agency. In addition, there are no cumulative impacts, unusual circumstances or other limiting factors that would make use of the exemption inapplicable based on the proposed Project records.

CONTRACTING PROCESS

The procurement of the Observation Stations falls under the statutory authority of the Purchasing Agent. Upon the Board's approval, the material and installation will be competitively solicited in accordance with County Purchasing Policies and Procedures.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The proposed Project specifications will have minimal impact on County services or projects at this facility. Closure, to portions of the park, will be brief and the renovation will be coordinated with park staff to minimize disruption.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division; and to the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:VM:zu

Attachments

c: Executive Office, Board of Supervisors
 County Counsel
 Auditor Controller
 Internal Services
 Parks and Recreation

**DEPARTMENT OF PARKS AND RECREATION:
DEANE DANA FRIENDSHIP PARK OBSERVATION STATIONS PROJECT
CAPITAL PROJECT NO. 77148**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Board Approval	12/18/2012
Begin Procurement Process	01/07/2013
Jurisdictional Approvals	02/25/2013
Start Construction	03/25/2013
Substantial Completion	07/31/2013
Project Acceptance	08/29/2013

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Purchase Order Contract	\$163,200
Job Order Contract	0
Change Orders/Contingency	0
Departmental Crafts	\$10,000
Parks Department Trails	0
Youth Employment	0
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	\$ 173,500
Programming/Development	\$ 0
Plans and Specifications*	\$ 0
Consultant Services	
Site Planning	\$ 0
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management / Gordian Group	0
Construction Administration	0
Environmental	0
Utilities/Change Order	0
Other Expenditure:	0
Subtotal	\$ 0
Miscellaneous Expenditures	0
Jurisdictional Review/Plan Check/Permit	\$4,000
County Services	0
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Gordian Group	0
Contract Administration	0
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
Office of Contract Compliance	<u>\$1,800</u>
Subtotal	\$1,800
TOTAL	\$179,000

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

DEPT'S.
NO.

600

December 18, 2012

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2012-13

4 - VOTES

SOURCES

DEPARTMENT OF PARKS AND RECREATION
CAPITAL PROJECT/REFURBISHMENTS
DEANE DANA FRIENDSHIP PARK
OBSERVATION STATIONS (4)
A01-CP-88-8752-65043-77148
REV.: STATE - OTHER/CP
INCREASE REVENUE

\$179,000

USES

DEPARTMENT OF PARKS & RECREATION
CAPITAL PROJECT/REFURBISHMENTS
DEANE DANA FRIENDSHIP PARK
OBSERVATION STATIONS (4)
A01-CP-6014-65043-77148
CAPITAL ASSETS - B & I
INCREASE APPROPRIATION

\$179,000

SOURCES TOTAL: \$ 179,000

USES TOTAL: \$ 179,000

JUSTIFICATION

THE APPROPRIATION ADJUSTMENT WILL INCREASE APPROPRIATION AND REVENUE TO FUND THE DEANE DANA FRIENDSHIP PARK OBSERVATION STATIONS PROJECT.

ADOPTED
BOARD OF SUPERVISORS

Dawn McDivitt
AUTHORIZED SIGNATURE Dawn McDivitt, CEO Manager

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

28

DEC 18 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

B.A. NO. 052

BY

Karen Shukuma
Dec 4 2012

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

Jan Jankota
Dec 4 2012